



VOFFICE PHILIPPINES

Your One-Stop Business Solutions Provider

WWW.VOFFICE.COM.PH



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ABOUT US



50,000

Serving businesses worldwide

50

Locations globally and still growing



800,000

Pieces of mails/parcels handled per month

500,000

Phone calls received and handled per month



With over **15 years of experience**, vOffice supports businesses and professionals in the Philippines by offering essential office services that simplify operations. Our fixed-cost solutions provide reliable and efficient support tailored to your business needs.

OUR VALUED CLIENTS



WHAT WE DO



Virtual Office Address



Property Title Transfer



Company Registration
(SEC / DTI / BIR / LGU)



Visa Application



Serviced Office (Private Office)



Co-working Spaces



Accounting Services



Meeting Rooms



Legal Services



Event Spaces



Business Permit Renewal



Trademark Registration

Smarter Business - Better Life

OUR LOCATIONS

PRIME



**FORT LEGEND
TOWER**
BGC, TAGUIG



**ONE GLOBAL
PLACE**
BGC, TAGUIG

PREFERRED



**THE PEAK
TOWER**
SALCEDO, MAKATI



**SUNTREE
TOWER**
ORTIGAS, PASIG

STANDARD



SUN PLAZA
SHAW BOULEVARD,
MANDALUYONG



HOLLYWOOD SQUARE
WEST AVENUE, QUEZON CITY



TB BUILDING
CABUYAO, LAGUNA



**NEOPOLITAN
BUSINESS PARK**
FAIRVIEW, QUEZON CITY

SILVER

		STANDARD	PREMIUM	PREMIUM+
STANDARD	12 months	22,440	35,094	46,166
	24 months	39,600	52,254	63,326
	36 months	51,480	64,134	75,206
PREFERRED	12 months	19,800	34,800	39,800
	24 months	26,800	41,800	46,800
	36 months	36,800	51,800	56,800
PRIME	12 months	31,635	44,289	55,361
	24 months	55,800	68,454	79,526
	36 months	72,540	85,194	96,266

GOLD

		STANDARD	PREMIUM	PREMIUM+
STANDARD	12 months	34,170	51,510	66,682
	24 months	60,300	77,640	92,812
	36 months	78,390	95,730	110,902
PREFERRED	12 months	26,800	41,800	46,800
	24 months	36,800	51,800	56,800
	36 months	58,800	73,800	78,800
PRIME	12 months	43,350	60,690	75,862
	24 months	76,500	93,840	109,012
	36 months	99,450	116,790	131,962

PLATINUM

		STANDARD	PREMIUM	PREMIUM+
STANDARD	12 months	54,570	80,070	102,382
	24 months	96,300	121,800	144,112
	36 months	125,190	150,690	173,002
PREFERRED	12 months	38,800	53,800	58,800
	24 months	46,800	61,800	66,800
	36 months	68,800	83,800	88,800
PRIME	12 months	63,750	89,250	111,562
	24 months	112,500	138,000	160,312
	36 months	146,250	171,750	194,062

SILVER PLAN

STANDARD

PREMIUM

PREMIUM+

STANDARD

22,440

35,094

46,166

PREFERRED

19,800

34,800

39,800

PRIME

31,635

44,289

55,361

BUSINESS PRESENCE

Business Address
SEC / DTI / BIR / LGU



Receiving Mails & Parcels
With Email Notification



Reception Service



CALL HANDLING & COMMUNICATION

Dedicated Local Telephone Number

Professional Call Answering
With Email Notification

Receive Call Notification via Email

Call Screening & Transfer

Personalised Voicemail

WORKSPACE & FACILITIES

Usage/Pass per month

Meeting Rooms
Access to our worldwide location

3 hours

3 hours

3 hours

Workspace Usage

3 days

3 days

3 days

Co-Working Day Pass

2 days

2 days

2 days

Podcast Room

Event Space

4 hours

COMPANY SETUP & INCORPORATION

Accounting Consultation



Business Registration Service



COMPLIANCE & GOVERNMENT HANDLING

Business Permit Renewal



Government Liaison Service



LIFESTYLE PERKS

F45 Philippines membership

8 passes

8 passes

8 passes

Article Release with When In Manila

Dedicated Concierge

GOLD PLAN

STANDARD

PREMIUM

PREMIUM+

STANDARD

34,170

51,510

66,682

PREFERRED

26,800

41,800

46,800

PRIME

43,350

60,690

75,862

BUSINESS PRESENCE

Business Address
SEC / DTI / BIR / LGU



Receiving Mails & Parcels
With Email Notification



Reception Service



CALL HANDLING & COMMUNICATION

Dedicated Local Telephone Number



Professional Call Answering
With Email Notification



Receive Call Notification via Email



Call Screening & Transfer



Personalised Voicemail



WORKSPACE & FACILITIES

Usage/Pass per month

Meeting Rooms
Access to our worldwide location

8 hours

8 hours

8 hours

Workspace Usage

5 days

5 days

5 days

Co-Working Day Pass

8 days

8 days

8 days

Podcast Room

Event Space

6 hours

COMPANY SETUP & INCORPORATION

Accounting Consultation



Business Registration Service



COMPLIANCE & GOVERNMENT HANDLING

Business Permit Renewal



Government Liaison Service

2x

LIFESTYLE PERKS

F45 Philippines membership

8 passes

8 passes

8 passes

Article Release with When In Manila

Dedicated Concierge



PLATINUM PLAN

STANDARD

PREMIUM

PREMIUM+

STANDARD

54,570

80,070

102,382

PREFERRED

38,800

53,800

58,800

PRIME

63,750

89,250

111,562

BUSINESS PRESENCE

Business Address
SEC / DTI / BIR / LGU



Receiving Mails & Parcels
With Email Notification



Reception Service



CALL HANDLING & COMMUNICATION

Dedicated Local Telephone Number



Professional Call Answering
With Email Notification



Receive Call Notification via Email



Call Screening & Transfer



Personalised Voicemail



WORKSPACE & FACILITIES

Usage/Pass per month

Meeting Rooms
Access to our worldwide location

12 hours

12 hours

12 hours

Workspace Usage

10 days

10 days

10 days

Co-Working Day Pass

10 days

10 days

10 days

Podcast Room

8 hours

8 hours

8 hours

Event Space

10 hours

COMPANY SETUP & INCORPORATION

Accounting Consultation



Business Registration Service



COMPLIANCE & GOVERNMENT HANDLING

Business Permit Renewal



Government Liaison Service

3x

LIFESTYLE PERKS

F45 Philippines membership

8 passes

8 passes

8 passes

Article Release with When In Manila



Dedicated Concierge

HOW IT WORKS

01

Choose a plan

Select the virtual office or registration option that fits your business needs

02

We set up your address / registration

We handle the documents, coordination, and government requirements for you

03

You operate legally & remotely

Your business runs with a compliant PH address while you focus on your business

Smarter Business - Better Life

OUR SERVICES AT A GLANCE

Empowering locals & foreigners to do business in Philippines.

COMPANY INCORPORATION

ALL IN PACKAGE

Sole Prop **P42,840**

OPC **P52,360**

Domestic Corp **P71,400**

Prices include professional fee, gov't fees and other out-of-pocket fees.
(Price based on P10-P1M Paid Up Capital)

Timeline: **35 working days**

FOREIGN INCORPORATION

Branch Office **P142,800**

Representative Office **P142,800**

Export Enterprise **P98,000**

Prices include professional fee, gov't fees and other out-of-pocket fees.

Timeline: **45 working days**

PROFESSIONAL SERVICES

Nominee Filipino Shareholder **P30,000** per year

Social Welfare Agency SSS, Phil Health, Pag-ibig **P10,000**

TIN Number Application **P3,000**

BIR Only Registration **P10,000**

LGU Registration **P10,000**

Import & Export Permit Starts from **P35,000**

Bank Opening Assistance **P10,000**

POPULAR BUSINESSES

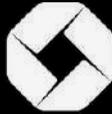
ALL IN PACKAGE

Retail & Services Restaurant, Cafe, Bar Clothing Shop **P52,360**

IT Software Developers / SaaS **P52,360**

BPO Outsourced Manpower / Services **P168,108**

Trading Selling of goods to the general public **P68,148**



MARKETING SERVICES

Starts from **P4,500** per month

Search Engine Optimization (SEO)

FB & Google Ads Management

Website Design & Development

Social Media Marketing

Ecommerce Management

Localized content

SPACE RENTAL

Serviced Office Rental Starts from **P12,000** per month

Hot Desk Rental **P1,400** per Day Pass

Conference Room Rental **P1,344** per hour*

Meeting Room Rental **P1,008** per hour*

Prices are VAT Inclusive
*Enjoy cheaper rates for longer term.

ACCOUNTING & GOV'T COMPLIANCE

Accounting & Bookkeeping Retainer **P8,500** per month

One Time Man-Power Filing Need **P1,500**





MORE INFO? LET'S TALK



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Customer Care
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SCAN HERE

